SY COURSE RULES: 2016-2017

The University of Virginia requires students to enroll in 12 credit hours each semester. Fall semester is defined as Q1 and Q2, spring semester is Q3 and Q4. January term courses do not count toward the 12 credit hours required for the spring semester.

In choosing electives, please keep in mind the following rules:

1. Students are required to take 30 credit hours of course work in the second year program. FY-IDEA and GBE courses taken in the FY count as a part of the 30 SY credit hours.

2. Second Year Leadership Requirement: A minimum of 1.5 credit hours of leadership courses is required in addition to the First Year Leadership requirement. Only Darden courses in the LDSP area will satisfy the Second Year Leadership Requirement. A maximum of 12 credit hours of combined leadership and organizational behavior courses will be counted toward satisfying the 30 credit hour requirement of the second year.

3. At most, 4.5 credits of Global Business Experience course(s) can be applied toward graduation.

4. At most, 7.5 credits of Faculty Sponsored Elective course(s) can be applied toward graduation.

   A large number of students will take at least 1.5 credit hours of FSE courses in their second year. Most of these courses require approvals before students can enroll in them. If approval is required, enrollment in these courses will take place before drop/add. Students do not preregister for most of these courses.

   FSE that do not require faculty approval are included in preregistration bidding.

5. Students may receive degree credit for no more than 12 credit hours in any one area defined as accounting, global economies and markets, finance, marketing, operations, and organizational behavior (which for this purpose, includes leadership requirement electives) and quantitative analysis. Students MAY take more than 12 credit hours in an area. However, it must be done on an overload basis; i.e., you may take 13.5 credit hours in an area if you take 31.5 credit hours total.

6. Students may take either Valuation in Financial Markets or Financial Management but not both.

7. At most, students may receive degree credit for no more than two courses (six credit hours of courses) at the University of Virginia outside the Darden School. If you take a course outside the Darden School, it must:
   a. be a graduate level offering,
   b. relate to or enhance the MBA degree,
   c. Be approved by MBA Program Committee, unless it is a pre-approved course. The pre-approved courses for 2016-2017 are:

April 2016
8. Dual degree candidates:
   a. May not receive elective course credit towards the MBA degree requirements for courses
      taken in the other school in which they are enrolled as degree candidates.
   b. Cannot receive MBA degree credit for non-Darden courses without explicit permission
      from Darden’s dual degree faculty advisor.

To audit a Darden School Elective, you must obtain the written permission of the instructor. A
petition is not needed. **Students are not permitted to audit courses that are at capacity.** The
grade of AU will appear on your transcript for an audit course only if:
   c. Participation is at a LP/B- level or better in the work of the course with the exception of
      preparing written work and/or taking exams.
   d. The entire course is audited and not just a part of it.

9. Students under Academic Standards jurisdiction are required to have their course schedules
and any drop/add forms signed by a member of the Academic Standards Committee.

10. Students are required to secure the permission of the MBA Program Committee, prior to the
beginning of the semester by submitting a petition if:
   a. You wish to take more than 30.0 credit hours.
   b. You wish to take a course outside the Darden School that is not on the approved list.

Petition for Overload forms will be available on the Darden Registrar’s web page.

**Non-Darden Courses**
Students interested in taking a non-Darden course:
   - preregister for all Darden courses during preregistration
   - contact the non-Darden school to see what date and how they wish you to apply for
     enrollment
   - More information can be found at [Request MBA Credit for a Non-Darden Course](#)